

April , 1999

TO: All Budget Committee Members
FROM: Joe Garlitz, Administrator/Recorder

REGARDING: Notice of budget hearings and budget calendar

For your information, the following notice regarding our budget meeting will be published in the Elgin Recorder. Please put this meeting on your calendar and plan on attending.

CITY OF ELGIN

NOTICE OF BUDGET COMMITTEE MEETING

A public meeting of the City of Elgin budget committee will be held at the City Hall meeting room, 180 N. 8th, Tuesday May , 1999 at 7:00 pm. The purpose of the meeting is to receive the budget message and the budget document of the City, and to discuss the budget for the fiscal year July 1, 1999 - June 30, 2000. A copy of the budget document will be available for inspection at the City Office on May , 1999 between the hours of 8:30 am and 5:00 pm.

This is a public meeting where deliberation of the Budget Committee will take place. Any person may appear at the meeting to discuss the proposed programs with the budget committee. There will be additional meeting times as needed by the budget committee.

BUDGET COMMITTEE MEMBERS

CITY COUNCILORS

Berta Churchill, Mayor
John McElravy
John Stover
Pat McMullen

Joe Estes
John Broughton
Glenn Clark

APPOINTED MEMBERS

	Term Ends	Status
Rick Smith	12/31/2001	Current
Harlan Scott	12/31/2001	Current
Cassius Lisk	12/31/2000	Current
Susan McMurdo	12/31/2000	Current
Jerry Peters	12/31/1999	Filled Vacancy
Sharon Glasson	12/31/1999	Filled Vacancy
Kathi Gifford	12/31/1999	Filled Vacancy

TENTATIVE BUDGET CALENDAR 1999

PREPARE BUDGET	APRIL-- 1999
PUBLISH NOTICE OF BUDGET COMMITTEE MEETING	APRIL & , 1999
BUDGET COMMITTEE MEETING, begin review	MAY , 1999
APPROVE BUDGET	APPROX MAY , 1999
PUBLISH BUDGET HEARING NOTICE and BUDGET SUMMARY	JUNE , 1999
BUDGET HEARING	JUNE , 1999
ADOPT BUDGET & ENACT RESOLUTIONS	JUNE 23, 1999